Void an Overpayment

	ACTION:	1=App	ly 2=Refund	<pre>1 3=Cancel >=Next <=Prev 5=TransferUnall \</pre>	/=Void 8=Exit
1	BLOCK		ORIGINA	PROPERTY OWNER S NAME	RECORD DATE
2	LOT		ORIGPROP	STREET	BILL CODE
3	QUAL		ORIG.AO	CITY, STATE	ZIP
4	TAXID		CURR.OVER	LOCATION	TAX MAP PG
1	68.03		3397.90	LARTELACADEMY LLC	12/30/16
2	21		3397.90	11 BRIGHTON RD	EOY FY 16
3	3		0.0	CLIFTON NJ	07012
4	4 212056		0.0	11 BRIGHTON RD	
				Displaying 1 of 1 Over Paid Records	
#	CODE DA	TE	AMOUNT	CHECKNUM AUTHORITY APPLY TO TAXID BLOCK	LOT QUAL
1	. P 2/0	1/17	3397.96	0 R 21205668.03 2	21
Ī					

Bring up the Block and Lot in which the over payment was applied and press $\ensuremath{^{\prime\prime}}\ensuremath{O''}$

"V" will begin the process by asking for the transaction number (1 in this case)

ACT	TION	l: <mark>v</mark> 1=A	pply 2=Refund	3=Cance	l >=Next «	(=Prev 5=Ti	ransferUn	all V	/=Void	8=Exit
1	BLC	CK	ORIGINA	PROPE	RTY OWNER	S NAME			RECO	ORD DATE
2	LOT		ORIGPROP	STREE	Г				BILL	CODE
3	QUA	L	ORIG.A0	CITY,	STATE				ZIP	
4	ТАХ	ID	CURR.OVER	LOCAT	ION				TAX	MAP PG
1	68.	03	3397.96	5 LARTE	LACADEMY L	LC			12/3	80/16
2	21		3397.96	5 11 BR	IGHTON RD				EOY	FY 16
3			0.00	CLIFT	DN NJ				0701	12
4	212	056	0.00) 11 BR	IGHTON RD					
				Displ	a <mark>ying 1</mark> d	of 1 Over	Paid Rec	ords		
# CC	DE	DATE	AMOUNT	CHECKNUM	AUTHORITY	APPLY TO	TAXID BL	OCK	LOT	QUAL
1	P	2/01/17	3397.96	0	R		21205668	.03 2	21	
Sele	ect	transac	tion number H	From abov	2					

AC	TION	l: <mark>v 1</mark> =A	pply 2=Refund	3=Cancel >=N	ext <=Prev	5=TransferUnall	V=Void 8=Exit
1	BLO	сĸ	ORIGINA	PROPERTY C	WNER S NAME		RECORD DATE
2	LOT	•	ORIGPROP	STREET			BILL CODE
3	QUA	L	ORIG.A0	CITY, STAT	E		ZIP
4	ТАХ	ID	CURR.OVER	LOCATION			TAX MAP PG
1	68.	03	3397.96	LARTELACAD	EMY LLC		12/30/16
2	21		3397.96	11 BRIGHTO	N RD		EOY FY 16
3			0.00	CLIFTON NJ			07012
4	212	056	0.00	11 BRIGHTO	N RD		
				Displaying	1 of 1 0	Ver Paid Record	S
# C	ODE	DATE	AMOUNT	CHECKNUM AUTH	ORITY APPLY	TO TAXID BLOCK	LOT QUAL
1	P	2/01/17	3397.96			21205668.03	21
2	Ρ	6/26/17	-3397.96			21205668.03	21
Con	nplet	e this	transaction ?	<y n="" or=""> :</y>			

You will now see the original transaction and what will be the corresponding negative transaction

Press "Y" to finish the void. Now you will see the current overpayment amount has been restored

Α	CTION	l: 1=A	pply 2=Refund	d 3=Cancel	>=Next <	=Prev 5=T	ransferUnall	V=Voi	d 8=Exit
1	BLC	CK	ORIGINA	PROPER	TY OWNER	S NAME		REC	ORD DATE
2	LOT	•	ORIGPROP	STREET				BIL	L CODE
3	QUA	L	ORIG.A0	CITY,	STATE			ZIP	
4	ТАХ	ID	CURR.OVER	LOCATI	ON .			TAX	MAP PG
1	68.	03	3397.90	5 LARTEL	ACADEMY L	LC		12/	30/16
2	21		3397.90	5 11 BRI	11 BRIGHTON RD				FY 16
3			0.00	O CLIFTO	CLIFTON NJ				
4	212	056	3397.90	5 11 BRI	GHTON RD				
				Displa	ying 1 o	f 1 Over	Paid Record	s	
#	CODE	DATE	AMOUNT	CHECKNUM	AUTHORITY	APPLY TO	TAXID BLOCK	LOT	QUAL
1	P	2/01/17	3397.96	0	R		21205668.03	21	
2	P	6/26/17	-3397.96	0	R		21205668.03	21	

"8" will exit you back to the main screen for that Block and Lot