

Multiple property payments with one check

1. Bring up the first B&L.
2. Select "M" from the action line, press <enter> for Check,

ACTION: 1=Post 2=Int 3=Modify 4=Detail 5=Adj 6=A/O 7=BLQ 8=exit 9=DT ?=Help

1	BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	
2	LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
3	QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
1	101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	
2	4	VACANT LAND		801 EAST MAIN STREET	HD-0
3				BELMAR, NJ	07719
4	18	1.9900		BOARDWALK NORTH END	1

Cash or press <enter> for check

1	BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	
2	LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
3	QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
1	101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	
2	4	VACANT LAND		801 EAST MAIN STREET	HD-0
3				BELMAR, NJ	07719
4	18	1.9900		BOARDWALK NORTH END	1

when finished a sub total in the red box will be visible to the right of the property owners name

ACTION: 1=Post 2=Int 3=Modify 4=Detail 5=Adj 6=A/O 7=BLQ 8=exit 9=DT ?=Help

1	BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	
2	LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
3	QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
1	101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	0.00
2	4	VACANT LAND		801 EAST MAIN STREET	HD-0
3				BELMAR, NJ	07719
4	18	1.9900		BOARDWALK NORTH END	1

3. Next select "1" for post and process your payments as normal *with out receipting* each individual Block and lot.

Quarter: Year: 2021 Mode: Date: 5/06/21 Tax: 20,953.21 Int: 0.00

1	BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	
2	LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
3	QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
1	101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	20,953.21
2	4	VACANT LAND		801 EAST MAIN STREET	HD-0
3				BELMAR, NJ	07719
4	18	1.9900		BOARDWALK NORTH END	1

Quarter: Year: 2021 Mode: Date: 5/06/21 Tax: 6,101.75 Int: 0.00


1	BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	
2	LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
3	QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
1	101	244x118	1	MAPLEWOOD-OCEAN GROVE ASSOC INC	27,054.96
2	6	VACANT LAND		235 MAPLEWOOD AVENUE	HDB1
3				OAKHURST, NJ	07755
4	40	0.6610		4 BOARDWALK	1

- Note:** You can still receipt each individual stub and bill using the “R” for receipt or “B” for bill (The “B” option does the stub and the bill).
- When you are posting the last Block and Lot, select “N” for No Stub

Quarter:	Year:	Mode:	Date:	Tax:	Int:
1	2021		5/06/21	4,410.30	0.00
1	BLOCK	DIMENSION	PROP. CLASS.	PROPERTY OWNER'S NAME	31,465.26
2	LOT	BLDG. DESCR.	BANK CODE	STREET ADDRESS	ZONING
3	QUALIF.	ADD. LOTS	SUB-BANK	CITY, STATE	ZIP
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
1	101	1.60 AC	4A	OCEAN GROVE CAMP MEETING ASSN	
2	9	TENNIS COURTS		PO BOX 248	HD-R
3				OCEAN GROVE, NJ	07756
4	3026	1.6000		40 BROADWAY	6.01

The red box to the right of the owner's name should be the total of the check (31,465.26).

- The receipting ('N') is a two step receipt: First a list of each individual block and lot with the individual amount plus a subtotal, the Second is the validation of the check. See below



Neptune
Township - NJ
Where Community, Business & Tourism Prosper

Tax Receipt

Amount: 31,465.26
18, 40, 3026
5/06/21 By J joe
Neptune Township
For Deposit Only
1011571422 GENERAL ACCOUNT
TAX DEPARTMENT

06/01/21 17:02

B: 101 L: 4 Q:
BOARDWALK NORTH END

S#18-19 Posted 5/06/21 By J joe

Tax	:	20,953.21
Interest	:	0.00
Total	:	20,953.21

Multiple Trans Amount: 20,953.21

B: 101 L: 6 Q:
4 BOARDWALK

S#40-19 Posted 5/06/21 By J joe

Tax	:	6,101.75
Interest	:	0.00
Total	:	6,101.75

Multiple Trans Amount: 27,054.96

B: 101 L: 9 Q:
40 BROADWAY

S#3026-19 Posted 5/06/21 By J joe

Tax	:	4,410.30
Interest	:	0.00
Total	:	4,410.30

Multiple Trans Amount: 31,465.26

7. After receipting press <enter> to post the last item.
8. Next select "J" from the action line to turn multi posting off.

Multiple property payments with cash

1. Bring up the first B&L.
2. Select "M" from the action line, enter "C" for cash,

ACTION: 1=Post 2=Int 3=Modify 4=Detail 5=Adj 6=A/O 7=BLQ 8=exit 9=DT ?=Help

BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	ZONING
LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZIP
QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	TMP TXSRCH#
TAX I.D.	ACREAGE	REC-STATUS	LOCATION	
101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	
4	VACANT LAND		801 EAST MAIN STREET	HD-0
			BELMAR, NJ	07719
18	1.9900		BOARDWALK NORTH END	1

Cash or press <enter> for check

BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	ZONING
LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZIP
QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	TMP TXSRCH#
TAX I.D.	ACREAGE	REC-STATUS	LOCATION	
101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	
4	VACANT LAND		801 EAST MAIN STREET	HD-0
			BELMAR, NJ	07719
18	1.9900		BOARDWALK NORTH END	1

when finished a sub total in the red box will be visible to the right of the property owners name

ACTION: 1=Post 2=Int 3=Modify 4=Detail 5=Adj 6=A/O 7=BLQ 8=exit 9=DT ?=Help

BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	20.953.21
LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	
4	VACANT LAND		801 EAST MAIN STREET	HD-0
			BELMAR, NJ	07719
18	1.9900		BOARDWALK NORTH END	1

3. Next select "1" for post and process your payments as normal *with out receipting* each individual Block and lot. **Note: the mode will be set to "C" for all transactions.**

Quarter: Year: 2021 Mode: c Date: 5/06/21 Tax: 20,953.21 Int: 0.00

BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	20,953.21
LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
101	1.99 AC	1	OG NORTH END DEVELOPMENT, LLC	
4	VACANT LAND		801 EAST MAIN STREET	HD-0
			BELMAR, NJ	07719
18	1.9900		BOARDWALK NORTH END	1

Quarter: Year: 2021 Mode: c Date: 5/06/21 Tax: 6,101.75 Int: 0.00

BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME	27,054.96
LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	ZONING
QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE	ZIP
TAX I.D.	ACREAGE	REC-STATUS	LOCATION	TMP TXSRCH#
101	244X118	1	MAPLEWOOD-OCEAN GROVE ASSOC INC	
6	VACANT LAND		235 MAPLEWOOD AVENUE	HDB1
			DAKHURST, NJ	07755
40	0.6610		4 BOARDWALK	1

Note: You can still receipt each individual stub and bill using the “R” for receipt or “B” for bill (The “B” option does the stub and the bill).

- When you are posting the last Block and Lot, select “N” for No Stub

Quarter:	Year:	2021	Mode:	c	Date:	5/06/21	Tax:	4,410.30	Int:	0.00
1	BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S NAME						31,465.26
2	LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS						ZONING
3	QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE						ZIP
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION						TMP TXSRCH#
1	101	1.60 AC	4A	OCEAN GROVE CAMP MEETING ASSN						
2	9	TENNIS COURTS		PO BOX 248						HD-R
3				OCEAN GROVE, NJ						07756
4	3026	1.6000		40 BROADWAY						6.01

The red box to the right of the owner's name should be the total of the cash payments (31,465.26).

- The receipting ('N') is a two step process: First a list of each individual block and lot with the individual amount plus a subtotal, the Second is cash received with change given.
- So the taxpayer give us \$31,500 in bills, to keep it simple lets say (315) 100 dollar bills. So we enter 31500.00 in the “amount” field and the system will compute the change.

Quarter:	Year:	2021	Mode:	c	Date:	5/06/21	Tax:	4,410.30	Int:	0.00
1	BLOCK	DIMENSION	PROP.CLASS.	PROPERTY OWNER'S	Amount :					31,500.00
2	LOT	BLDG.DESCR.	BANK CODE	STREET ADDRESS	Change :					34.74
3	QUALIF.	ADD.LOTS	SUB-BANK	CITY, STATE						
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION						
1	101	1.60 AC	4A	OCEAN GROV	\$100	0	\$			0.00
2	9	TENNIS COURTS		PO BOX 248	\$50	0	\$			0.00
3				OCEAN GROV	\$20	0	\$			0.00
4	3026	1.6000		40 BROADWA	\$10	0	\$			0.00
					\$5	0	\$			0.00
5	LAND VALUE	2020 NET.TAX	DC	TOTAL TAX	PAYER (IF	\$2	0	\$		0.00
6	IMPROVMNTS	SP TAX DEPAR	DO	DEDUCTNS	INCARE (IF	\$1	0	\$		0.00
7	EXEMPTIONS	CO EXMPT.AMT	LD	2021 NETX	PURCHASER	1.0	0	\$		0.00
8	NET TAX VAL	DE SPLTX.AMT	CE	PENALTYTX	FACILITY N	.50	0	\$		0.00
5	705600	17641.19		0.00		.25	0	\$		0.00
6	144000			0.00		.10	0	\$		0.00
7		0.00		0.00	24900	.05	0	\$		0.00
8	849600	F02	0.00	0.00	15.01	.01	0	\$		0.00
DUE1	4,410.30	2	4,410.30	3	0.00	4	0.00			
BAL			4,410.30							Tendered \$ 0.00

Note: To use the change count function call MSI to have it turned on otherwise the system will just display the amount to give as change.

- Next we enter the number of each domination of bill given in the column next to the amounts and press <enter> after each one.

Quarter:	Year: 2021	Mode: c	Date: 5/06/21	Tax: 4,410.30	Int: 0.00
1	BLOCK	DIMENSION	PROP. CLASS.	PROPERTY OWNER'S	Amount: 31,500.00
2	LOT	BLDG. DESCR.	BANK CODE	STREET ADDRESS	Change: 34.74
3	QUALIF.	ADD. LOTS	SUB-BANK	CITY, STATE	
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	\$100 315 \$ 31,500.00
1	101	1.60 AC	4A	OCEAN GROV	\$50 0 \$ 0.00
2	9	TENNIS COURTS		PO BOX 248	\$20 0 \$ 0.00
3				OCEAN GROV	\$10 0 \$ 0.00
4	3026	1.6000		40 BROADWA	\$5 0 \$ 0.00
5	LAND VALUE	2020 NET.TAX	DC TOTAL TAX	PAYER (IF	\$2 0 \$ 0.00
6	IMPROVMENTS	SP TAX DEPAR	DD DEDUCTNS	INCARE (IF	\$1 0 \$ 0.00
7	EXEMPTIONS	CO EXMPT.AMT	UD 2021 NETX	PURCHASER	1.0 0 \$ 0.00
8	NET TAX VAL	DE SPLTX.AMT	CE PENALTYTX	FACILITY N	.50 0 \$ 0.00
5	705600	17641.19	0.00		.25 0 \$ 0.00
6	144000		0.00		.10 0 \$ 0.00
7		0.00	0.00	24900	.05 0 \$ 0.00
8	849600	F02 0.00	0.00	15.01 1	.01 0 \$ 0.00
DUE1	4,410.30	2 4,410.30	3 0.00	4 0.00	Tendered \$ 31,500.00
BAL		4,410.30			

- Next the denominations for change will be displayed. You can provide the change in the the manner provided or change it if need be.

Quarter:	Year: 2021	Mode: c	Date: 5/06/21	Tax: 4,410.30	Int: 0.00
1	BLOCK	DIMENSION	PROP. CLASS.	PROPERTY OWNER'S	Amount: 31,500.00
2	LOT	BLDG. DESCR.	BANK CODE	STREET ADDRESS	Change: 34.74
3	QUALIF.	ADD. LOTS	SUB-BANK	CITY, STATE	
4	TAX I.D.	ACREAGE	REC-STATUS	LOCATION	\$100 0 \$ 0.00
1	101	1.60 AC	4A	OCEAN GROV	\$50 0 \$ 0.00
2	9	TENNIS COURTS		PO BOX 248	\$20 1 \$ 20.00
3				OCEAN GROV	\$10 1 \$ 10.00
4	3026	1.6000		40 BROADWA	\$5 0 \$ 0.00
5	LAND VALUE	2020 NET.TAX	DC TOTAL TAX	PAYER (IF	\$2 0 \$ 0.00
6	IMPROVMENTS	SP TAX DEPAR	DD DEDUCTNS	INCARE (IF	\$1 4 \$ 4.00
7	EXEMPTIONS	CO EXMPT.AMT	UD 2021 NETX	PURCHASER	1.0 0 \$ 0.00
8	NET TAX VAL	DE SPLTX.AMT	CE PENALTYTX	FACILITY N	.50 1 \$ 0.50
5	705600	17641.19	0.00		.25 0 \$ 0.00
6	144000		0.00		.10 2 \$ 0.20
7		0.00	0.00	24900	.05 0 \$ 0.00
8	849600	F02 0.00	0.00	15.01 1	.01 4 \$ 0.04
DUE1	4,410.30	2 4,410.30	3 0.00	4 0.00	Change \$ 34.74
BAL		4,410.30			
ADJ					Press <enter> to continue
TAX	4,410.30				or <tab> to correct bills
I/D					
PD	4,410.30				

- When correct press <enter> to print the receipt. See next page for copy of receipt.



Neptune
Township - NJ

Where Community, Business & Tourism Prosper

Tax Receipt

06/01/21 17:48

B: 101 L: 4 Q:
BOARDWALK NORTH END

S#18-19 Posted 5/06/21 By J joe

Tax	:	20,953.21
Interest	:	0.00
Total	:	20,953.21

Multiple Cash Amount: 20,953.21

B: 101 L: 6 Q:
4 BOARDWALK

S#40-19 Posted 5/06/21 By J joe

Tax	:	6,101.75
Interest	:	0.00
Total	:	6,101.75

Multiple Cash Amount: 27,054.96

B: 101 L: 9 Q:
40 BROADWAY

S#3026-19 Posted 5/06/21 By J joe

Tax	:	4,410.30
Interest	:	0.00
Total	:	4,410.30

Multiple Cash Amount: 31,465.26

Denomination's Tendered
\$100 315 \$ 31,500.00
Total \$ 31,500.00

Denomination's Given for change
\$20 1 \$ 20.00
\$10 1 \$ 10.00
\$1 4 \$ 4.00
.50 1 \$ 0.50
.10 2 \$ 0.20
.01 4 \$ 0.04