

Tax Sale Creating the 50 day List

1. Select F6 Municipal Information
2. Select "2" interest and Grace

MUNICIPAL DATA VY2K

TYPE: TAX COLLECTOR

NAME & TITLE:

MUNICIPALITY: MARLBORO TOWNSHIP

ADDRESS: 1979 TOWNSHIP DRIVE

CITY, ST: MARLBORO, NJ

ZIP, COUNTY: 07746 - MONMOUTH

PHONE: 732-536-0200

OFFICE HRS: MONDAY-THURSDAY 8:30-4:30

COMMENT:

Action 1=Edit 2=Int & Grace 3=Billing 4=Bill Align ESC=Quit No Save 8=Exit

3. Select "2" Tax Sale Information

TAX & INTEREST RATES

		VET AMT	SEN AMT
CURRENT YEAR TAX RATE:	2.1420	1 250.00	250.00
CURRENT YEAR-1 TAX RATE:	2.1630	2 250.00	
CURRENT YEAR-2 TAX RATE:	2.1050	3 250.00	
CURRENT YEAR-3 TAX RATE:	2.0180	4 200.00	
CURRENT YEAR-4 TAX RATE:	2.0040	5 150.00	
CURRENT YEAR-5 TAX RATE:	0.0000	6 100.00	

LOWER INT VALUE: 0.08000 LIMIT: 1500.00 UPPER INT VALUE: 0.18000

PENALTY VALUE: 0.06000 START: 10000.00

GRACE IN DAYS: 10 DISCNT: 0.00

BANK ACCOUNT NUMBER: 429902675

Action 1=Edit 2=Tax Sale Info 8=Exit

4. Select "1" for edit

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Tax Sale Information

Starting Tax Sale Number : 0
Number of Letters : 0
Cost per Letter : 0.00
Date of Tax Sale : 0/00/00
CRJ Code for Cost of Sale : 0
50 Day List Printed (Y/N) :

Action 1=Edit 8=Exit

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5. Enter your starting tax sale number such as "1" press <enter>
6. Enter the number of letters you are going to charge a fee for and press <enter>
7. Enter the cost per letter as a whole number "25.00" press <enter>
8. Enter the date of your sale press <enter>
9. select the CRJ code (16) for cost of sale from the drop down list presented to you and press enter.

```

Tax Sale Information

Starting Tax Sale Number : 1
Number of Letters : 2
Cost per Letter : 25.00
Date of Tax Sale : 10/15/15
CRJ Code for Cost of Sale : 0
50 Day List Printed (Y/N) :

1=Tax Search 2=Prior Year 3=Twp Lien 4=Dup Bill 5=3rd PARTLIEN
6=Lieu Tax 7=Unallocated 8=Sc Dis 9=Miscellane 10=Interest
11=Premium 12=Ret Ck Fee 13=GRASS CUTTING 14=WATER PRINC 15=WATER INTER
16=WMUA PRINC 17=WMUA INTER 18=COST OF SALE 19=PUBWORKS PRI 20=PUBWORKS INT
21=LIEN FEES 22= 23= 24= 25=

```

10. Select "Y" for 50 day list printed press <enter>, when the cursor is back on the starting tax sale number press <esc>

```
Tax Sale Information

Starting Tax Sale Number : 1
Number of letters       : 2
Cost per letter         : 25.00
Date of Tax Sale        : 10/15/15
CRJ Code for Cost of Sale : 16
50 Day List Printed (Y/N) : Y

Action 1 1=Edit 8=Exit
```

NOTE: if yes is selected for 50 day list when you post to a tax record that is subject to tax sale the system will prompt you for the cost of sale.

11. Select 8 for exit, for each screen until you are back at the function keys.

12. Select F5 DELINQ REPORTS

13. Select F8 TAX SALE PREP

14. Select F3 Work Sheet and select your printer or pdf

15. The year and date should be predefined, pressing <enter> skips those, enter the amount to be waived and “N” for current year interest.

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Version 3.15.99 vY2K  
  
DELINQUENT PROPERTYS FOR DAY OF TAX SALE SORTED BY BLOCK & LOT  
  
Enter the tax year      : 14  
Enter the date of sale  : 10/15/15  
Enter amount to be waived: 10.00  
Add current year interest(Y/N): N
```

NOTE: Only add current year interest if you want the report to match the home owner letters

16. Sample 50 day list on next page

Name	Address	Block	Lot	Qualcode
FERNANDEZ, DANIEL E & GINA L DIZZIA	48 GRANDIN ROAD	10	4	+Q0312
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 0.00	\$ 0.00		\$ 0.00
Plus Farm Land (QFARM) 3B	\$ 284.68	\$ 27.35		\$ 312.03
Totals	\$ 284.68	\$ 27.35	\$ 65.00	Total Due \$ 377.03

Sold to : Lien Number :

FRANKLIN POINT ASSOCIATES LLC	PITTSTOWN RD	26	17.09	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 6,175.90	\$ 1,361.87		\$ 7,537.77
Totals	\$ 6,175.90	\$ 1,361.87	\$ 150.00	Total Due \$ 7,687.77

Sold to : Lien Number :

BIRD, LORETTA ANN	28 SPRING HILL ROAD	31	6.01	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 7,865.30	\$ 1,525.08		\$ 9,390.38
Totals	\$ 7,865.30	\$ 1,525.08	\$ 150.00	Total Due \$ 9,540.38

Sold to : Lien Number :

LAUER, FREDRIK R. & DIANE M.	246 RIVER ROAD	31	24.05	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 735.98	\$ 59.98		\$ 795.96
Totals	\$ 735.98	\$ 59.98	\$ 65.92	Total Due \$ 861.88

Sold to : Lien Number :

FEE, ERIK C	61 JOE ENT ROAD	35	14	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 77.37	\$ 6.00		\$ 83.37
Totals	\$ 77.37	\$ 6.00	\$ 65.00	Total Due \$ 148.37

Sold to : Lien Number :

MICHISK, ROBERT	56 ALLENS CORNER ROAD	35	16	Q0147	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE		TOTAL
Tax	\$ 83.87	\$ 8.25		\$	92.12
Totals	\$ 83.87	\$ 8.25	\$ 65.00	Total Due \$	157.12

Sold to : Lien Number :

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Interest date :10/15/15 Page 2

Name	Address	Block	Lot	Qualcode	
SHOCKLEY, CHRISTINA M	308 QUAKERTOWN ROAD	36	6		
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE		TOTAL
Tax	\$ 2,605.43	\$ 173.26		\$	2,778.69
Totals	\$ 2,605.43	\$ 173.26	\$ 105.57	Total Due \$	2,884.26

Sold to : Lien Number :

POSTER, THEODORE J & AMY L ETALS	70 QUAKERTOWN ROAD	38	4		
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE		TOTAL
Tax	\$ 6,552.47	\$ 1,198.40		\$	7,750.87
Totals	\$ 6,552.47	\$ 1,198.40	\$ 150.00	Total Due \$	7,900.87

Sold to : Lien Number :

KURTZ, EDWARD E	10 LOCUST GROVE ROAD	38	20	+Q0191	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE		TOTAL
Tax	\$ 4,174.95	\$ 321.47		\$	4,496.42
Totals	\$ 4,174.95	\$ 321.47	\$ 139.93	Total Due \$	4,636.35

Sold to : Lien Number :

PUTERBAUGH, GERTRUDE E	110 LOCUST GROVE ROAD	38	28		
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE		TOTAL
Tax	\$ 30.43	\$ 4.93		\$	35.36
Totals	\$ 30.43	\$ 4.93	\$ 65.00	Total Due \$	100.36

Sold to : Lien Number :

REICH, GARY CHRIS & DOLORES	56 BAKER ROAD	39	9	+Q0212
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 3,978.60	\$ 593.01		\$ 4,571.61
Plus Farm Land (QFARM) 3B	\$ 60.76	\$ 5.25		\$ 66.01
Totals	\$ 4,039.36	\$ 598.26	\$ 142.75	Total Due \$ 4,780.37

Sold to : Lien Number :

FADIL, RICHARD FAMILY LP	40 BAPTISTOWN ROAD	41	5	Q0219
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 122.55	\$ 10.59		\$ 133.14
Totals	\$ 122.55	\$ 10.59	\$ 65.00	Total Due \$ 198.14

Sold to : Lien Number :

SAUL, JARED MICHAEL	150 OLD FRANKLIN SCHOOL R42		6	+Q0231
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 1,077.43	\$ 12.21		\$ 1,089.64
Plus Farm Land (QFARM) 3B	\$ 120.85	\$ 9.24		\$ 130.09
Totals	\$ 1,198.28	\$ 21.45	\$ 74.39	Total Due \$ 1,294.12

Sold to : Lien Number :

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Interest date :10/15/15 Page 3

Name	Address	Block	Lot	Qualcode
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REICHARDT MANFRED	1022 CROTON ROAD	43	20	+Q0295
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 0.00	\$ 0.00		\$ 0.00
Plus Farm Land (QFARM) 3B	\$ 240.39	\$ 23.09		\$ 263.48
Totals	\$ 240.39	\$ 23.09	\$ 65.00	Total Due \$ 328.48

Sold to : Lien Number :

MICHISK, ROBERT G	95 RAKE FACTORY ROAD	43	22	+Q0250
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 0.00	\$ 0.00		\$ 0.00
Plus Farm Land (QFARM) 3B	\$ 314.86	\$ 30.93		\$ 345.79
Totals	\$ 314.86	\$ 30.93	\$ 65.00	Total Due \$ 410.79

Sold to : Lien Number :

SWIDER FLORENCE ESTATE	111 ALLENS CORNER ROAD	44	2	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 2,378.47	\$ 409.38		\$ 2,787.85
Totals	\$ 2,378.47	\$ 409.38	\$ 105.76	Total Due \$ 2,893.61

Sold to : Lien Number :

MICHISK, ROBERT G	94 RAKE FACTORY ROAD	44	5	Q0250
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 185.30	\$ 18.20		\$ 203.50
Totals	\$ 185.30	\$ 18.20	\$ 65.00	Total Due \$ 268.50

Sold to : Lien Number :

RICHARDSON, BENJAMIN J & KENDRA L	959 CROTON ROAD	49	40	+Q0282
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 5,896.97	\$ 212.29		\$ 6,109.26
Plus Farm Land (QFARM) 3B	\$ 77.07	\$ 1.23		\$ 78.30
Totals	\$ 5,974.04	\$ 213.52	\$ 150.00	Total Due \$ 6,337.56

Sold to : Lien Number :

MILNES, DORIS EST % B MILNES	678 ROUTE 12	50	7	
DESCRIPTION	PRINCIPAL	INTEREST	COST OF SALE	TOTAL
Tax	\$ 3,507.09	\$ 496.69		\$ 4,003.78
Totals	\$ 3,507.09	\$ 496.69	\$ 130.08	Total Due \$ 4,133.86

Sold to : Lien Number :

Total Taxes to collect at sale	: \$ 46,546.72
Total interest to collect at sale	: \$ 6,508.70
Total cost of sale	: \$ 1,884.40
Total to Collect for tax sale	: \$ 54,939.82

Total Tax Sale items : 19